

# Time Schedule 2019 Categories Small-/Medium-Sized Project



## APPLICANT

## JUDGES

## AWARDS PMO

### PREPARATION AND APPLICATION

**9 Jan,** Participate in a Webinar Introduction to the PE Model and Assessment process  
**7 Feb,**  
**6 Mar**  
**20 May** Submit an Application Report

Participate in the IPMA PE Assessment Training  
  
 Training participants 2017 or 2018:  
**1 Feb,** PE Assessment Webinar  
**13 Feb**  
  
 Potential Judges:  
**5-7 Apr** Lisbon

*Support the total process and contact person for all stakeholders*  
  
 Confirm the application, organise trainings, assign PE Judges

### ASSESSMENT

**17 Jun** Carry out the individual assessment

Collect Judges' Reports, support the judging process, organise PR and marketing activities (press releases)

### JUDGES DECISION, IPMA CONGRESS AND AWARDS GALA

**1 Jul** Receive notification about Judges decision  
**1 Jul** Prepare for the IPMA Congress and Award events  
**- 29 Sep**

**28 Jun** Decide on Winners  
  
**12 Jul** Submit the Feedback Report

**1 Jul** Announce Finalists  
  
 Prepare the IPMA Congress and Award events

**29 September-2 October 2019, 31<sup>st</sup> IPMA World Congress in Merida, Mexico**

Participate in the IPMA Global Awards Winners Club, Gala and Feedback Session: Applicant, Judges